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A step by step guide for participating in a Talentspace event

Talent checklist



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Updated over a week ago

Overview

The following 6 steps will show you everything you need in order to prepare for your next event on Talentspace.



Video tutorial

Step 1

A step by step guide for participating in a Talentspace event

Access the Talentspace platform using the most up-to-date version of Google Chrome (preferred), Mozilla Firefox, or Microsoft Edge (v. 79) browser.



Step 2

Complete our technical setup checklist [here](#).

- Run the AV test as well as the network connectivity tests upon logging in for the first time
- *Please run these tests in the same location that you will be accessing the platform from on the actual event day*

Talentspace Technical Setup Checklist

Run through this checklist before an event to ensure your device is set up and ready to go.

Step 3

Make sure your talent profile is complete [here](#).



Daniel Miller

Walmart
Business Service Manager

[Edit](#)

Experienced Business Service professional looking for new opportunities. [Edit](#)

Open for opportunities

- Once the event dashboard is published -

Step 4

Stay up-to-date with the on-goings of the event in the **“Announcements”** tab.

Live Feed Activity Feed **Announcements**

23 Feb 2021

It's open season for all!

We just launched the event dashboard today so be quick and register for the program points and begin requesting 1-1 chats with employees!

23 Feb 2021

Get your foot in the door

One of the crowd favourites for all our events, 1-1 chats are your chance to speak with employees to find out more about the work, culture and company.

Step 5

Explore companies taking part in the event in the **“Companies”** tab. You can browse through their company profiles, FAQs, and job openings.

Read more about how to view participating companies [here](#).

Lobby Program 1-1 Chats Live Booths **Companies** Jobs My Schedule

Companies Industry Startup Size I'm Interested

t Talentspace

Talentspace is an all-in-one virtual career platform, where you can join, engage in or build your own recruiting events.

Berlin
Founded in 2017
11-50 Employees

3 Sessions 2 Jobs

I'm Interested

Step 6

Create your schedule by registering for Speeches and Sessions, as well as requesting 1-1 Chats with recruiters.

Read more about how to register for program points and create your schedule [here](#).

Lobby Program 1-1 Chats Live Booths Companies Jobs **My Schedule**

My Schedule

Times displayed are in your current local time

Thu 31 Mar Fri 01 Apr

10:00 AM

Talentspace Speeches Thu 31 Mar 10:00 AM → 10:30 AM

Opening Speech: Launch your career in CS

5 | Open for everyone

Join

You're all set! 🎉