AGORA
BEAUTY GETS REAL

OPERATIONS ASSOCIATE

What does this mean?
This is an opportunity to build a warehouse from the ground up in a rapidly expanding well funded start-up based in London. You will be expected to work intuitively to increase our efficiency, help build our e-commerce processes and fulfill customer orders.

Who we are?
AGORA is a beauty focused, social commerce based in the UK. Launched in March 2020, AGORA is a short form video-based mobile app dedicated to the beauty space that gives its Gen Z UK based users a safe space to share their beauty, skincare and wellness tips and reviews via shoppable short videos. Based in London and Russia, AGORA counts 15 team members hailing from McKinsey, Vogue, Charlotte Tilbury, Farfetch, Badoo, and Pokerstars. We're looking for someone who wants to work hard with a fun and tight-knit team!

Please send all applications to camila@agoraworld.co

Details:
- Hours: **Full-time**
- Location: **London, Paddington**
- Start date: **ASAP**

Job Description:
- Be part of AGORA's team on the ground, driving our growth
- Working hand in hand with Director of Operations to support in all topics
- Support in building and maintaining business relationships with different suppliers and business partners
- Work directly to optimize operations and maximise revenues
- Propose, support, design and implement business development initiatives to grow the business (from Partnerships to marketing stunts - think outside the box!)

Essential requirements:
- Proactive, self sufficient and driven
- Able to multitask in all aspects of business operations. Taking full responsibility for different tasks, from business development to everyday store logistics management
- Comfortable working in a high paced & demanding environment
- Agile, communicative and active
- Finished a Bachelors/Masters degree
- Strong organisational skills, with the ability to manage multiple projects at the same time
- Attention to detail and precision
- Proficient in Microsoft Office especially Excel